

ETHICS, INTEGRITY AND APTITUDE

Time Allowed: 2 hr.

Max. Marks: 150

Q.	Marks	Instructions to Candidate
1.		<ul style="list-style-type: none">• There are 15 questions.• All questions are compulsory• The number of marks carried by a question/part is indicated against it.• Content of the answer is more important than its length.• Answers must be written in the space provided. <p>Any page or portion of the page left blank in the Question-cum-Answer Booklet must be clearly struck off.</p> <p style="text-align: center;"><u>good.</u></p>
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Q1. Why is obedience important in an administrative hierarchy? Is it always important to obey the superiors? Mention some conditions in which obedience act as a virtue and others in which it becomes a vice. (150 Words) (10 Marks)

Administration is a medium of achieving the set target with help of people working in an organisation or ^{circle of} people around you. To achieve particular goal planning and its execution is very important. The hierarchy in administration is based on the person's aptitude or experience in dealing with situation. Hence it becomes important that sub-ordinates follow the ^{legal} instruction of superior. Also this is important for maintaining discipline in administration. Obedience/loyalty is value that every civil servant or government employ should have towards Ministry.

According to conduct ^{rules} sub-ordinate should follow the superior's legal instruction all the time. These instruction must be given in writing. But if the instruction or order given by superior is illegal then sub-ordinate can refuse to act on it.

Remarks

An ^{Police} officer instructing to eliminate a terrorist to save life of fellow citizen. In this case obedience become virtue while of service to people while if subordinate obeys to do a fake encounter on instruction from superior then it becomes vice. Similarly,

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Remarks

Q2. Practically a Civil Servant is 24x7 on the job, which is full of setbacks and stress. What is the role of spirituality for unwinding, refreshing and augmenting physical and mental energy in a Civil Servant's life? How does spirituality help in delivering our duties with perfection? (150 Words) (10 Marks)

A Civil Servant is always on duty. She/he is face of government & have to face society on daily basis. Civil servant has to bear the pressure of public as well as of political class all the time. So, in order to serve people with efficiency and dedication mental and physical activeness is very important.

Spirituality can play an important role to achieve the mental strength to perform his duty with Integrity, Devotion, and with full spirit. Spirituality ~~take~~ helps in determining the one's own strength. It helps person to know one's real self. One can determine her/his role in the world and determine the potential. Spirituality refreshes men as it takes a person beyond the material world. It helps to give courage to overcome difficulties which in turn gives mental strength.

Spirituality helps to develop various values which in turn helps to perform duty with perfection. Following

Remarks

are values developed by Spirituality:

Courage - Spirituality helps in increasing ability to bear or handle mental pain or suffering. This increases courage to perform duty with dignity.

Public Service - It helps to overcome ~~the~~ and go beyond material world and work towards public service. One understands his purpose of life or goal with spirituality.

Integrity - Spirituality develops quality like ~~real-self~~, honesty, public welfare. These quality helps to perform duty with integrity.

Spirituality is very important in life of ~~civil~~ servant & helps him to perform his duty with courage & perfection.

Start your answer with essence of Spirituality then link it to significance to ?

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Remarks

Q3. It is commonly accepted that: "don't promise when you are happy, don't answer when you are angry, and don't decide when you are sad". What is the essence of this statement for a working civil servant? (150 Words) (10 Marks)

Civil Servant is face of government in front of people. His words are taken as words of government. Civil Servant is bound by certain rules & regulations and also by order from upper hierarchy. So, it becomes very important for civil servant to have control over his emotions all the time.

When a person is happy, he may promise something which is beyond his control or not practically achievable. For example, parent's promising their daughter or son expensive gift or foreign trip ^{in business} by seeing their performance in school. But later they realize their economic condition and have to break promise. Civil servant should have control over his emotions so that he doesn't promise any unachievable or unpractical target.

Similarly, when person is angry he ^{can} utters words which are ugly or unethical. Civil servant is public property and he should maintain his dignity also at the same time respect dignity of others. He has to respect

Remarks

his Colleagues Seniors, people. So while talking to others he should have control over his language and better avoid discussion if he is angry or beyond control of his emotions.

The feeling of Sadness again can take person beyond his own control. It may cause a depression or person may doubt his ability. So, Civil servant who needs to know his capability and perform public service by enthusiasm should avoid deciding when he is sad. His decision can impact many people in society.

Civil servant needs to be emotionally intelligent person. Emotions are part of life and one cannot overcome it, but one can keep it in control so that right action is taken at right time.

Give + mark on emotional competence for civil servants

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Remarks

Q4. Explain with the help of the relevant examples how politicians' and bureaucrats' self-interest, utility maximization and other non-wealth maximizing considerations affect their decision making? What are the consequences of such influences on the decision making process? (150 Words) (10 Marks)

Politician and Bureaucrats are the guardians of public money. They have responsibility to use the resources for the benefit of the society.

Ideally, Bureaucrats should utilize the funds for the execution of the program or scheme of the government. His aim should be to maximise the output with minimizing the cost. This is nothing but utility maximisation. Bureaucrats/^{Politicians} having self-interest doesn't consider the benefit of society and responsibility of ex-chequer's money. For example, a politician/bureaucrat give^{of building road} contract to his family member with. Considering the bid or tender from other contractors. He may get kick back or cut on the profit earned. At the same time the road built by his relative may be of inferior quality and cost shown is higher than actually required.

Public and reputation of government suffers by the self-interested politician & bureaucrats. If decision making process is

Remarks

moved by self interest that the benefit of
 social welfare doesn't reach poor. On the other
 hand if decision is taken based on the
 utility maximisation then the money of
 public is well utilized maximising the
 output with minimising cost. The benefit of
 schemes will reach poor and dream of
 egalitarian society will become possible.

Public figure should understand
 that they are responsible for the resources
 on behalf of public. They should move beyond
 self-interest and work in welfare of people on
 large.

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Q5. "We should never concede to evil because when we concede to evil, even in a small way, we feed it, and it grows stronger". Comment in the light of the pervading corruption in India in public and private lives. (150 Words) (10 Marks)

Corruption is a bane which erodes the foundation of ethical and civilised society. If it is not controlled by people in power & by citizens at large it can become monster and affect every walk of life.

Bribe taken by traffic police, Peon of government office etc. are the daily corruption faced by people daily. The cut of this illegitimate money goes to entire rank and file from bureaucrat to politician. This makes politics or civil service means of ~~earn~~ earning profit. This leads to criminalisation of politics & in turn the society. This shows that if people are not vigilant or if ~~polit~~ government or bureaucrats doesn't take action to cut down corruption it can become part of society.

Any type of corruption has potential to multiply. If not controlled people starts accepting it as part of life without thinking that it's harmful for them. ~~is~~ People become immoral, loses integrity and

Remarks

Corrupt to Core. The big Scams in defence deal, 2G scam etc. are manifestation of criminalisation of Society. Politician and bureaucrats take people for granted as they know they won't be held accountable.

In order to make a ethical and welfare Society every Small Corruption needs to be Curbed. It's responsibility of government, executives, judiciary and common men.

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Remarks

- Q6. ^{Q1} What is the relation between the quality of a work and happiness while doing the work?
 2. Does happiness increases the quality of life as a whole? What are the main impediments in being happy and how to overcome them? (150 Words) (10 Marks)

Work is no more work but becomes hobby when people starts enjoying their work. They don't do work to just finish the task but to do it efficiently if they are happy about what they are doing.

A Civil servant who is happy about serving people will do the service for them with utmost dedication and responsibility. while if he does it as task without drawing happiness from it he will cause delay, or won't go out take innovative steps to help people. This shows that quality of work is impacted by happiness drawn from work.

Person who is happy imbibes value like honesty, integrity, empathy etc. He understands self and moves beyond material wealth. happy person not only improves his life quality but improves quality of life of people around by working for them and by spreading happiness.

Remarks

This part of answer could have been more effective

There are various impediments in happiness of men:

- 1) ^{Extreme} Self interest: A person who always have focus on self interest tend to become greedy and moves away from real happiness drawn from public welfare.
- 2) Material wealth: Material wealth can give temporary pleasure but ~~does~~ doesn't make person happy from core.
- 3) Lack of Moral Value: It makes person unethical & he is drawn into activity like corruption. This stops person from getting satisfaction and happiness.

Person can overcome these impediments by following moral values & ethical principles. He should ~~be~~ adopt practices like selflessness, honesty, integrity. Spirituality can also help person to gain happiness

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Remarks

Q7. What is the role of the courage and conviction in reforming an archaic system and implementing development and welfare policies effectively? Are courage and conviction rewarding attributes? Examine. (150 Words) (10 Marks)

It ~~is~~^{was} the courage of intellectuals like Rousseau, Gandhi which challenged & reformed archaic system.

Courage gives a person ability to bear pain, mental and physical. Conviction keep person motivated to achieve the goal. These two quality are very important to overturn the the archaic system and bring development in society.

Great social reformer like Jyotirao Phule, Savitribai Phule, Raja Ram Mohan Roy were having courage to face the society while trying to bring change in archaic society. It was courage of Savitribai Phule which brought girls education ~~to~~^{modern} in India. Raja Ram Mohan Roy with his conviction to bring change in society helped in abolishing evil practices like Sati.

Courage and conviction are rewarding if utilized for welfare of society and people at large. Courage is shown by Army men for saving life of people of

Remarks

Country, on the other hand courage is also shown by a fidayeen but that's for killing innocent. We praise and shed tear for Soldier and not for fidayeen terrorist.

Courage and conviction are attributes which can help in eliminating social evils & corrupt practices. It can bring positive change if utilised properly.

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Remarks

Q8. In the Contemporary World, the need for professional ethics is increasing. Why the social control over the use of professional skill is required? Explain by choosing the example from any profession. (150 Words)(10 Marks)

In the era of globalisation, many government and private services have become important and complex. In order to serve government or private organisation professional ethics is very important.

Professional ethics are the values or standards one must follow as set by an organisation. Organisations set the code of conduct which should be followed by an employee to achieve the goal of organisation. Following are professional values which brings professional ethics

- 1) Rule of law:- follow rules & standards set by organisation. e.g. Bureaucrat
- 2) Integrity:- Do the work with honesty and for welfare of the organisation
- 3) Selflessness:- A person must work for the organisation or for the people. e.g. Civil Servant.
- 4) Transparency:- The process followed the decision reason of taking decision should be known to organisation. e.g. Civil Engineer

Professional skills are the special knowledge that a person gains from theoretical

Remarks

Study. A work become profession because Society gives importance to that particular knowledge. There is importance of profession like Doctor, Engineer, Lawyer because Society values the knowledge gained by the professional. The knowledge gained can be used by for welfare of large number of people & for society. If doctor become selfish and decide to treat only his family or if engineer decides not to work towards innovation then Society is impacted. Hence, the control of Society over profession is important.

Society makes certain work as profession. Professionals should follow ethics and work towards organisational goal.

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Remarks

Q9. What is the difference between 'appeasement policy' and that of utilitarian principle of "Maximum good for maximum people"? Explain with appropriate example.

(150 Words) (10 Marks)

Appeasement is work done to make small set of people happy with ulterior motive of getting self benefit. Utilitarian principle is to work towards larger society without any ~~with~~ ulterior motive.

A politician working towards certain religion, caste, ~~or so on~~ because they form his vote bank is appeasement policy. Giving freebies like fan, clock etc. to particular community just to get their vote is an example of it. The people are not benefited at large in this. On the other hand a welfare scheme which provides employment to the poor irrespective of their social, economical, or religious background is example of utilitarian principle.

Government machinery which includes executive, legislature, judiciary, should follow utilitarian principle for larger good of society. Bureaucrats executing the policy should aim for efficient ~~of~~ implementation of scheme so that people can get long term benefit from it. For example, while working

Remarks

On Irrigation Scheme, Civil Servant should make sure the infrastructure is created as per plan and water is received by every small farmer ~~there~~ and not to only big and rich farmer.

Development of Society and Country is possible only if all section of Society develops. Utilitarian Principle followed with ethical values can benefit masses.

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Remarks

Q10. What are the factors that affect behavior of an individual, especially of professional or administrative officer? Why there are inconsistencies in behavior of the people and what are its consequences on society and the nation? (150 Words) (10 Marks)

Attitude of an person towards any person or thing determines his behaviour towards that person or object. The stand we take towards any opinion or policy depends on our attitude, belief, social norms, consequence, habit and also based of personal needs.

Attitude Behaviour of professional and administrative officer towards his work, people, society, policy depends on his belief on ethical value like integrity, follow-up of law, social welfare, devotion towards work etc.. If a person believes in public service his attitude towards people will be of empathy and he will add attributes like politeness, help in his behaviour. Similarly professional like engineer who believes in integrity will be honest in his work. He will work towards innovation.

People who don't believe strongly in his value system and are influenced more by personal needs & consequences show inconsistency in behaviour. Social Evil, like corruption, Yes men ship, ~~immorality~~ ^{immorality}

Remarks

Concepts in society due to inconsistent behaviour of person.

An officer lured by material wealth adopt corrupt practices ~~etc~~ to fulfil his personal needs rather greed than ~~behaviour~~. Nation & Society cannot grow with its people having inconsistent behaviour which is result of low moral values.

Nation & Society can become great if its people are ethical and their behaviour is determined by positive attitude.

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Remarks

Q11. Why creating a better world requires teamwork, partnership and collaboration? What are the major obstacles in team work? How can we overcome such obstacles?

(150 Words) (10 Marks)

Better world is created when all people are treated equal, there are values like justice, liberty, fraternity in the society.

~~World~~ In the current era, society has become very complex, fast paced, growth driven, technology savvy. To make this complex environment better place to live basic moral values like tolerance, empathy & honesty needs to persist in society. This is not achievable if only handful of people follow ^{moral} values. It's only possible when society motivate its citizen, people respect each other which will require teamwork, partnership & collaboration.

Major obstacle in team work is lack of the moral value in society. People are more driven by material wealth. They are so busy in achieving goals & winning competition that there is no place for social bonding. We don't know our neighbours. If we know them we compete & feel jealous to which is detrimental to team work.

People adopting values like social welfare, empathy, love, honesty will help

Remarks

to create a better world. It will help to overcome the obstacles in creating team for achieving morality in society.

Teamwork, partnership is very important for social, economical, cultural growth. Great personality like Gandhiji focused on Co-operative Society, Panchayat Raj to build the team of people who can work for social welfare & make world a better place to live.

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N. S. Rao

Remarks

Q12. Do you think that the attitude of Civil Servants in a free country should be different from colonial administrators? What are the desirable attitudinal traits of a good civil servant in a free country? Evaluate and assess the present state of Civil Servants in India on the basis of attitudinal traits defined by you. (150 Words) (10 Marks)

~~During colonial~~

Civil servant are the face of the government. In colonial era civil servants were hired so that they remain loyal to officers or politician and implement the policy even if it's against welfare of people in the country. In free country civil servant should be loyal to government, ministry and not to minister or any political party. Civil servant in free country has to work for welfare of people so he should have attitude of public service.

Attitudinal traits:-

- 1) Loyalty :- Loyalty towards mandate of people i.e. government.
- 2) Fairness :- Fair to all irrespective of Caste, class, creed.
- 3) Devotion to Work :- Do his duty with dedication.
- 4) Integrity :- Take actions with honesty.
- 5) Courage :- Ability to face any situation & bear the pain.

Indian bureaucracy is one of the worst performing in the world. Influence of personal benefit, wrong habit

Remarks

like corruption, lack of will to do public service is more on civil servant than the moral principles of honesty, integrity, empathy, responsiveness. Their belief system or value doesn't match with their ~~personality~~ behaviour. Today, bureaucracy is known for their relaxed attitude, corruptibility, lack of sensitivity towards people.

As attitude determines behaviour, it's important that the positive attitude traits are followed by civil servant.

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Remarks

Q13. How does conscience helps the decision taker? Is it always necessary to hear the voice of conscience while taking policy decisions? Do we need to balance 'rationality' and 'conscience' for making good decisions? Why? (150 Words) (10 Marks)

Conscience is nothing but the inner morality of a person. when a problem or dilemma is not solved by code of conduct then that can be taken care by conscience. Conscience helps to judge between right & wrong. A person will follow law if he value his conscience. Whenever a person is in dilemma of choosing one action over other, Conscience helps to take a right decision. A government officer asked to evacuate the illegal encroach-ment by slum dwellers in winter may face dilemma between his duty to follow law & order of superior or to think from humanity point of view. His conscience can help him to think of alternative and he ~~not with~~ can ask for delaying or advancing the order.

Conscience based on moral value helps person to take rational decision. A policy decision is based on the availability of resources, societal norms, rules and laws etc. When one considers all these practical aspects while taking decision it's called rational

Remarks

decision. Conscience of person helps to take ^{rational} right/decision based on given situation. So Conscience is not an emotion but ability to make rational choice which can be used during policy formation. So it's necessary to hear voice of Conscience for making policy decision.

Rational~~ly~~ decision is one which is based on practical situation, facts & not based on emotions. Conscience is based on innermoral value of a person. It is Conscience which helps to apply law in particular situation. If a persons ego & Conscience match then he will take ~~right~~ & good decision. So, rationality and Conscience are not separate rather Conscience is vast compared to rationality as it helps person to comeup with alternative which can satisfy law and public welfare.

✓ ^{application of law} Law is general while Conscience is based on situation. A person follows Conscience will take good decision.

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Remarks

Q14. How the innate qualities of people of a country affect ethical values and the effectiveness of its institutions? Which matters more for progress and growth of the nation—'people' or 'institutions'— and why? Which of the two is more important for good governance? Give reasons. (150 Words) (10 Marks)

Innate qualities are the values that people imbibe from various institutions like family, society, educational institutions etc. If qualities acquired by people of a country are honesty, empathy, love, objectivity, loyalty etc. then a person becomes ethical and a man of principles.

Institution of a nation is made by people of the nation. When people of a nation have innate qualities which have high moral value then the institution will be based on moral values of equality, fraternity, liberty etc. When India got freedom people & leaders were supportive of equality, fairness, justice, liberty and hence these values found place in our Constitution.

~~People and institutions are inter-~~
Institution is made by the people. Institution is helpful in giving common law to people having so much diversity. The policy, law, rules & regulations are decided by institutions & people follow it. So the law made will be absolute if people are

Remarks

Unethical and don't follow it. Similarly if law makers who ~~are not ethical by intent~~ derive institution won't make right policy if they are corrupt and devoid of values. So its association of both institution and people required for growth of nation.

Good governance is based on the principles followed by the policy makers and institutions. If the bureaucracy of nation is ethical then they will work towards betterment of people and will take right decision based on mass welfare. ~~the institutions~~ People of the country are watchdog of the government policy. They have power to overturn government if they fail to govern properly. So quality institution & people are both important for good governance.

Innote. Quality of people will determine how ethical society is and which in turn will determine the nature of government they choose. Ethical society will ~~bring~~ make government accountable and will help in growth of nation.

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Remarks

Q15. Why many honest and passionate bureaucrats face immense difficulty in carrying out their duties in real life? What amount of responsibilities for the same may be fixed on the "system" and the "concerned Civil Servant" respectively? What is needed to promote "honesty" and "talent" in the bureaucracy? (150 Words) (10 Marks)

Bureaucracy is full of challenges. A bureaucrat is under pressure from government and from public all the time.

It is very important that he follows ethical values of devotion to work, honesty, integrity, courage etc. to take right decisions.

Honest and passionate bureaucrats face difficulty in carrying out their duties because of lack of courage to face political pressure.

Courage gives helps person to face & bear pain & to follow rule of law in any situation. A bureaucrat may have all quality of honesty & passion but lack of ethical value of courage make weaker him.

System has defined rules on which the duty should be done by civil servant. Civil servants are given power by system to defend themselves from unethical people sitting at superior position. So, if civil servant is ethical and possess value like devotion to work, non corruptible, courage, integrity, spirit of service then he can perform his duty properly. It's the

Remarks

responsibility of Civil servant to stand in difficult situation taking support of law, rules & regulations.

Bureaucracy needs to be made sensitive to human issues. They need to be ingrained with the moral values of honesty & innovation in duty. Currently there are no incentive for good work as promotions are more or less duration based. System can appreciate & reward honesty & good service by Civil servant. This will promote honesty & talent.

Bureaucracy and system should work in cohesion for development of society. Ethical values, ^{in bureaucracy & the system} will help to promote the welfare of people at large.

Articulation
not very
effective.

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Remarks

